

Phil Norrey
Chief Executive

To: The Chair and Members of the
Torridge Highways and Traffic
Orders Committee

County Hall
Topsham Road
Exeter
Devon
EX2 4QD

(See below)

Your ref :
Our ref :

Date : 19 April 2018
Please ask for : Gerry Rufolo, 01392 382299

Email: gerry.rufolo@devon.gov.uk

TORRIDGE HIGHWAYS AND TRAFFIC ORDERS COMMITTEE

Friday, 27th April, 2018

A meeting of the Torridge Highways and Traffic Orders Committee is to be held on the above date at 11.00 am at **Caddsdawn Business Support Centre, Caddsdawn Industrial Park, Clovelly Rd, Bideford EX39 3DX** to consider the following matters.

P NORREY
Chief Executive

A G E N D A

PART 1 OPEN COMMITTEE

- 1 Apologies for Absence
- 2 Minutes (Pages 1 - 4)
Minutes of the meeting held on 10 October 2017, attached
- 3 Items Requiring Urgent Attention
Items which in the opinion of the Chairman should be considered at the meeting as matters of urgency.

MATTERS FOR DECISION

- 4 Northam Town Council: Various Requests (Pages 5 - 8)
Report of the Chief Officer for Highways, Infrastructure Development and Waste (HIW/18/29) attached
- 5 Unloading/Loading proposals for Jubilee Square, Bideford; and Various access to Mill Street, Bideford being changed
In accordance with Standing Order 23 (2) Councillor Brenton has asked that the

Committee consider these matters

Electoral Divisions(s): Bideford East; Bideford West & Hartland

6 Obstructive Parking: Park Close, Holsworthy

In accordance with Standing Order 23 (2) Councillor Parsons has asked that the Committee consider this matter

7 Petitions/Parking Policy Reviews

[An item to be taken under s18 of the Traffic Management Act 2004 relating to any reviews of parking policy sought in line with the Council's Petition Scheme (<https://new.devon.gov.uk/democracy/guide/constitutionparts2-4/part-4-section-7-petition-scheme/>).

MATTERS FOR INFORMATION

8 Delegated Powers (Pages 9 - 10)

Report of the Chief Officer for Highways, Infrastructure Development and Waste (HIW/18/30), attached

9 Future Meetings

19 June and 16 October 2018 and 26 February 2019

Please use the link below for the County Council Calendar of meetings available on the website:

<http://democracy.devon.gov.uk/mgCalendarMonthView.aspx?GL=1&bcr=1>

PART II - ITEMS WHICH IN THE OPINION OF THE CHAIRMAN MAY BE TAKEN IN THE ABSENCE OF THE PRESS AND PUBLIC

Part II Reports

Members are reminded that Part II reports contain exempt information and should therefore be treated accordingly. They should not be disclosed or passed on to any other person(s).

Members are also reminded of the need to dispose of such reports carefully and are therefore invited to return them to the Democratic Services Officer at the conclusion of the meeting for disposal.

Agenda Items and Attendance of District & Town/Parish Councillors

Under the provisions of Standing Order 23, any member of the HATOC (including the District Council representatives) may put an item on the Agenda for the HATOC relevant to the functions of the Committee, subject to them giving notice in writing to the Chief Executive of the matter to be discussed by 9.00am on the eighth working day before the meeting.

Any member of the District Council for the area covered by the HATOC who is not a member of the Committee, or a Town or Parish Councillor within the area covered by the HATOC, may, after giving 24 hours' notice in writing to the Chief Executive, attend and speak to any item on the Agenda with the consent of the Committee.

For further information please contact Gerry Rufolo on 01392 382299.

MembershipCounty Councillors

Councillors A Eastman (Chair), L Hellyer, T Inch, B Parsons and A Saywell

Torrige District Council

Councillors D Brenton and R Wiseman

DALC

Councillor A Hewitt

Declaration of Interests

Members are reminded that they must declare any interest they may have in any item to be considered at this meeting, prior to any discussion taking place on that item.

Access to Information

Any person wishing to inspect any minutes, reports or lists of background papers relating to any item on this agenda should contact Gerry Rufolo on 01392 382299.

Agenda and minutes of the Committee are published on the Council's Website and can also be accessed via the Modern.Gov app, available from the usual stores.

Webcasting, Recording or Reporting of Meetings and Proceedings

The proceedings of this meeting may be recorded for broadcasting live on the internet via the 'Democracy Centre' on the County Council's website. The whole of the meeting may be broadcast apart from any confidential items which may need to be considered in the absence of the press and public. For more information go to: <http://www.devoncc.public-i.tv/core/>

In addition, anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chair. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chair or the Democratic Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use Facebook and Twitter or other forms of social media to report on proceedings at this meeting. An open, publicly available Wi-Fi network (i.e. DCC) is normally available for meetings held in the Committee Suite at County Hall. For information on Wi-Fi availability at other locations, please contact the Officer identified above.

Public Participation

Any member of the public resident in the administrative area of the County of Devon may make a presentation on any proposed traffic order being considered by the Committee. Any request to make a presentation must be given to the Chief Executive's Directorate, County Hall, Exeter by 12 noon on the forth working day before the relevant meeting.

For further information please contact Gerry Rufolo on 01392 382299.

Emergencies

In the event of the fire alarm sounding leave the building immediately by the nearest available exit, following the fire exit signs. If doors fail to unlock press the Green break glass next to the door. Do not stop to collect personal belongings, do not use the lifts, do not re-enter the building until told to do so.

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Please switch off all mobile phones before entering the Committee Room or Council Chamber

If you need a copy of this Agenda and/or a Report in another format (e.g. large print, audio tape, Braille or other languages), please contact the Information Centre on 01392 380101 or email to: centre@devon.gov.uk or write to the Democratic and Scrutiny Secretariat at County Hall, Exeter, EX2 4QD.



Induction loop system available

TORRIDGE HIGHWAYS AND TRAFFIC ORDERS COMMITTEE

10 October 2017

Present:-

Devon County Council:-

Councillors A Eastman (Chair), L Hellyer, T Inch, B Parsons and A Saywell

Torridge District Council:-

Councillor Richard Wiseman

Attending in Accordance with Standing Order 25:-

Councillors D Berryman, H Brady, D Durkin and C Leather (Northam Town Council)

Councillors K Hackett, D Hurley and J Whittaker (Torridge District Council)

Apologies:-

Councillors D Brenton and A Hewitt (Devon Association of Local Councils)

* **11** **Minutes**

RESOLVED that the Minutes of the meeting held on 20 June 2017 be signed as a correct record.

* **12** **Matter of Urgency: Operation of Traffic Lights**

(An item taken under Section 100B(4) of the Local Government Act 1972)

(Councillor H Brading (Northam Town Council) attended and spoke to this item at the invitation of the Committee)

The Chair had decided that the Committee should consider, as a matter of urgency, the Town Council's concerns about the operation of traffic lights on Churchill Way, Northam, near the swimming pool which appeared not to allow sufficient time for school children to cross safely.

The Neighbourhood Highways Manager (South and West) undertook to investigate and report back to the local County Councillor. He also agreed to investigate the position with provision of warning signs for the crossing.

Members were reminded that any local issues should initially be discussed with the local Highways Neighbourhood Team or reported on-line at <https://new.devon.gov.uk/roadsandtransport/report-a-problem/> or reported to the 'My Devon' Customer Services Centre, Tiverton (telephone 0345 155 1004 or 0845 155 1004).

* **13** **Annual Local Waiting Restriction Programme**

(Councillors D Berryman, H Brading, M Durkin (Northam Town Council) and J Whittaker (Torridge District Council) attended and spoke to this item at the invitation of the Committee)

The Committee considered the Report of the Chief Officer for Highways, Infrastructure Development and Waste (HIW/17/69) on the Annual Local Waiting Restriction Programme for

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each HATOC area for the funding and delivery of waiting restriction schemes and advertised proposals listed in Appendix 1 of the Report.

Within the Specific Aids to Movement proposals Members referred to financial contributions towards a proposed pedestrian crossing near St Margaret's School, Northam. The Neighbourhood Highway Group Manager reported that the Chief Officer had written to Northam Town Council on 21 September 2017, following a meeting with the Mayor, in response to their concerns indicating that a scheme was being designed (to include a safety audit). Members noted that financial support had been offered by the Town Council and local member via his locality budget. However the final estimated cost was not known at this stage and the Neighbourhood Highways Manager (South and West) undertook to provide more information, when available, to the Town Council and local County Councillor relating to cost estimates and timings.

Members were reminded that local issues should initially be discussed with the local Highways Neighbourhood Team or reported on-line at <https://new.devon.gov.uk/roadsandtransport/report-a-problem/> or reported to the 'My Devon' Customer Services Centre, Tiverton (telephone 0345 155 1004 or 0845 155 1004).

It was **MOVED** by Councillor Saywell, **SECONDED** by Councillor Inch and

RESOLVED

(a) that the work on the annual waiting restrictions programme process for 2017/2018 be noted;

(b) that the recommendations contained in Section 3 of Report (HIW/17/69) be agreed;

(c) that the proposals detailed in Appendix I of Report (HIW/17/69) which received no objections be implemented as advertised.

* 14 **Traffic Sensitive Streets Review 2017**

The Committee noted the Report of the Chief Officer for Highways, Infrastructure Development and Waste (HIW/17/70) on the process for a full review of the traffic sensitive streets network across the county to be completed by 1 April 2018. When a street was designated 'Traffic Sensitive', timings of street works could be better regulated to ensure free flow of traffic so far as reasonably practicable (i.e. no works on major roads during peak morning and afternoon traffic flows) under powers conferred by the Traffic Management Act 2004/Section 59 New Roads and Street Works Act 1991 to co-ordinate works activities on the road network.

Members noted that their views on proposed designations could be discussed with the Highways Neighbourhood Team prior to public consultation.

* 15 **Reference from Cabinet: Marland Residential School: Change of Boarding Provision**

The Committee considered a referral from County Council's Cabinet on 12 July 2017 which had asked that the Committee explore the local Parish Council's suggestion for a passing place to be provided between Broomhill Farm and Beacon Hill.

The Neighbourhood Highway Group Manager reported that a proposed scheme was being designed and if necessary (subject to cost) the detailed proposals would be submitted to a future meeting of this Committee for approval.

It was **MOVED** by Councillor Saywell, **SECONDED** by Councillor Eastman and

RESOLVED that the proposal for a passing place be supported in principle.

* 16

Roles of Community Warden and Civic Enforcement Officers (CEO) and Financing Additional CEO Cover

(Councillors D Berryman, H Brading, M Durkin and C Leather (Northam Town Council) and D Hurley and J Whittaker (Torrige District Council) attended and spoke to this item at the invitation of the Committee).

In accordance with Standing Order 23(2) Councillor Eastman had asked that the Committee consider the roles of Community Wardens and Civic Enforcement Officers (CEO) and options for financing additional CEO/Warden cover.

Members and speakers referred to the lack of enforcement of parking restrictions in Westward Ho! Appledore and Northam and other issues such as dog fouling and littering etc and the need for additional CEO and Community Warden cover especially during the summer months.

In response to concerns from Northam Town Council the Neighbourhood Highways Manager (South and West) reported that the Chief Officer for Highways, Infrastructure Development and Waste had written to the Town Council on 21 September 2017 following a meeting with the Mayor. He outlined the practical/financial factors involved in the Town Council appointing a Community Warden to carry out enforcement on behalf of both the County and District Councils relating to training, management support and equipment and rotation of staff. He also reported on the number of Penalty Notices issued in the Northam and Appledore areas and undertook to provide figures in regard to the Westward Ho! Orchard Hill and Northam areas to the local Parish Councillor and County Councillor.

The Neighbourhood Highway Group Manager also reported that the 'Problem Reporting' page on the Council's website (<https://new.devon.gov.uk/roadsandtransport/report-a-problem/>) could be used to request parking enforcement, and reminded Members that local issues including requests for parking enforcement could also be reported to My Devon (Customer Services Centre, Tiverton (tel. 0345 155 1004 or 0845 155 1004)). The Committee was also advised that the reporting page was being reviewed to include a facility for an email response to be sent advising on action taken.

The Officers undertook to report to the June 2018 meeting on a review of Civil Enforcement Officer (number of Penalty Notices issued etc), a 6 month review of requests for parking enforcement, number of visits made and Penalty Notices issued and Community Warden coverage in the Northam and Appledore areas and the practical/legal issues involved in combining the two roles and scope for financial support from the Town Council. This report would also cover the scope for an additional parking enforcement officer being provided by the County Council funded by the Town Council and confirming the practical/financial factors involved in the Town Council appointing a Community Warden to carry out enforcement on behalf of both the County and District Councils.

* 17

Northam Town Council: Various Requests

In accordance with Standing Order 23(2) Councillor Eastman had asked that the Committee consider the following matters which had been raised by Northam Town Council:

“(a) Installation of a crossing in Northam Square, or some form of traffic calming.

(b) Speeding issues particularly in Churchill Way, Fore Street and the Square.

(c) Would the junction at Bayview Road, Buckleigh Road and Cornborough Road be suitable for a much needed roundabout?

(d) Signage is required at the approach to the roundabout at Heywood Road warning “Pedestrians Ahead”.

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(e) Signage warning of pedestrians crossing from the top of Raleigh Hill over the link road following the public footpath.

(f) A proposal for a pedestrian central refuge at the widest point for Pedestrians to cross in Chanters Road."

The Officers undertook to submit a report on the above issues outlined to the next meeting.

* **18 Petitions/Parking Policy Reviews**

There was no petition from a member of the public or the Council relating to the North Devon District.

* **19 Dates of Meetings**

1 March, 19 June and 16 October 2018 and 26 February 2019

The County Council Calendar of meetings available on the website:

<http://democracy.devon.gov.uk/mgCalendarMonthView.aspx?GL=1&bcr=1>

***DENOTES DELEGATED MATTER WITH POWER TO ACT**

The Meeting started at 10.30 am and finished at 11.50 am

HIW/18/29

Torridge Highways and Traffic Orders Committee
27 April 2018

Northam Town Council – Various requests

Report of the Chief Officer for Highways, Infrastructure Development and Waste

Please note that the following recommendations are subject to consideration and determination by the Committee before taking effect.

Recommendation: It is recommended that the officer responses and recommendations given in section 2 of this report in respect of each of the issues raised are noted and agreed.

1. Background/Introduction

At the Torridge Highways and Traffic Orders Committee on 10 October 2017 Councillor Eastman raised various issues in Northam, and it was agreed that officers of the County Council would report back on these at the next meeting of the Committee. Many of the identified issues have been raised before in other forums.

2. Main Text/Proposal

This report sets out a number of issues in Northam that were raised at the Torridge HATOC on 10 October 2017 and gives officer responses to each issue.

- (a) Installation of a crossing in Northam Square, or some form of traffic calming.

There is no budget identified for any works at this location, monitored traffic speeds do not raise concerns, there is no record of a collision history and the current road surface is not scheduled for renewal.

It is estimated that installing traffic calming at this location would cost in excess of £50,000, depending on the type of traffic calming selected. As an example, part of The Square could be raised, and a different surface used to highlight that it is a town centre.

Any traffic calming scheme would have to accommodate the bus stops and the echelon parking on the east side of The Square.

It is recommended that no further action is taken as there is no justification based on traffic speeds or collisions and no budget is available.

- (b) Speeding issues particularly in Churchill Way, Fore Street and the Square.

Issues of traffic speeds are normally resolved by the Speed Compliance And Review Forum (SCARF) process. Traffic speeds are being measured at these sites, those undertaken to date do not indicate any issues that would qualify for action under the SCARF process.

It is recommended that traffic speeding issues continue to be reviewed through the SCARF process.

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- (c) Would the junction at Bayview Road, Buckleigh Road and Cornborough Road be suitable for a much-needed roundabout?

There is no budget identified for any works at this location and there is no relevant recorded collision history.

It would be technically difficult to construct a roundabout at this location because:

- The junctions with Bay View Road and Cornborough Road are staggered;
- The area required to construct a roundabout is constrained by private land ownership, and additional land would have to be purchased;
- There are visibility issues from adjacent walls and structures, particularly on Bay View Road and Stanwell Hill. Traffic from Bay View road would have to give way to traffic from Stanwell Hill, with very limited visibility. Although this is also true in the current situation a roundabout would require the give way line to be brought further back to accommodate the geometry for a roundabout. Traffic travelling down Buckleigh Road to Stanwell Hill would have to give way to traffic on Bay View Road, again with limited visibility.
- Roundabouts work well where the traffic is balanced on all arms, in this case the major route traffic would be required to give way to traffic on more minor roads with lower traffic levels.
- A roundabout would have to accommodate the junctions with Fosceth Hill and College Close.

Construction of a roundabout would therefore require the acquisition of private land, including dwellings, which is an expensive process and is likely to attract objections.

It is recommended that no further action is taken as there is no justification based on traffic delay or collisions, no budget is available, and a roundabout would require the purchase of additional land and dwellings.

- (d) Signage is required at the approach to the roundabout at Heywood Road warning “Pedestrians Ahead”.

A warning sign to diagram 544.1 warns of pedestrians in the road and is intended to indicate where pedestrians are walking along the road (i.e. where there is no footway). It is not applicable to a situation where pedestrians are crossing the road.

There is no prescribed sign to warn of pedestrians crossing the road as this would be expected at any junction.

It is recommended that no further action is taken

- (e) Signage warning of pedestrians crossing from the top of Raleigh Hill over the link road following the public footpath.

There is no prescribed sign to warn of pedestrians crossing the road.

This road layout in this area will be changed with the planned improvements on the A39.

In the meantime, **it is recommended that** area of grass in advance of the crossing point is cut on either side in order to improve its visibility.

- (f) A proposal for a pedestrian central refuge at the widest point for Pedestrians to cross in Chanters Road.

There is no collision record at this junction, and no identified budget.

There is an alternative route for pedestrians, which is safer to use and avoids crossing Chanters Road. This is by crossing Kingsley Road, using the existing traffic islands, crossing Alexandra Terrace, which is narrower and has much lower traffic flows, and recrossing Kingsley Road by the traffic island on the other side.

A traffic island would be likely to interfere with the movement of larger vehicles at the junction, this would need to be tested using swept path software during the design process.

Given the low number of pedestrians using this junction, and lack of an identified budget, **it is recommended that** no further action is taken.

3. Options/Alternatives

In each of the issues outlined above consideration must be given as to whether any additional work is required.

4. Consultations/Representations/Technical Data

The issues have been raised by the local Member for Northam, many of them have previously been raised in other forums.

5. Financial Considerations

Currently no budget has been identified for the design or construction of any of the schemes raised.

6. Environmental Impact Considerations

There are not considered to be any environmental issues in regard to this report. If any of the items are progressed the details would have to be considered for each one in turn.

7. Equality Considerations

There are not considered to be any equality issues in regard to this report. If any of the items are progressed the details would have to be considered for each one in turn.

8. Legal Considerations.

There are not considered to be any legal issues in regard to this report. If any of the items are progressed the details would have to be considered for each one in turn.

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9. Risk Management Considerations

There are not considered to be any risk management issues in regard to this report. If any of the items are progressed the details would have to be considered for each one in turn.

10. Public Health Impact

There are no public health impacts. If any of the items are progressed the details would have to be considered for each one in turn.

11. Summary/Conclusions/Reasons for Recommendations

It is recommended that the officer responses and recommendations given in section 2 of this report in respect of each of the issues raised are noted and agreed.

Meg Booth
Chief Officer for Highways, Infrastructure Development and Waste

Electoral Divisions: Bideford East, and Northam

Local Government Act 1972: List of Background Papers

Contact for enquiries: John Fewings

Room No: Ryefields, Avery Hill, Rydon Road, Kingsteignton, TQ12 3QG

Tel No: 01392 383000

Background Paper	Date	File Ref.
None		

jf120418torh
sc/cr/northam town council various requests
04 170418

HIW/18/30

Torridge Highways and Traffic Orders Committee
27 April 2018

Actions Taken Under Delegated Powers

Report of the Chief Officer for Highways, Infrastructure Development and Waste

Please note that the following recommendation is subject to consideration and determination by the Committee before taking effect.

Recommendation: It is recommended that the report be noted.

1. Summary

In accordance with Minute *2 of the Meeting of this Committee on 2 July 2003 this report details the actions taken under Delegated Powers since the last meeting and, where appropriate, in consultation with the Chairman and Local Members.

2. Actions on Advertised Traffic Orders

Since the last meeting of this Committee, a number of Traffic Orders have been progressed and where objections have been received, these have been dealt with by a consultation with the Chairman and Local Members. Details of these matters are listed below.

Location	Proposal	Action
Chantry Avenue, Bideford	Introduce a Disabled Badge Holders, At Any Time within Limited Waiting Mon-Sat 8am-6pm 4 Hours No Return Within 6 Hours (Exemption for Residents Zone A Permit Holders).	Traffic order was advertised and sealed (13 December 2017) following Local member and HATOC Chair approval. No objections received.
Canal Road (A388), New Market Road, Quagmire Lane Holsworthy	To introduce the National Speed limit by derestrict the specified lengths of the specified roads following the introduction of street lighting. The street lighting has been introduced as part of works linked with an adjacent development but the national speed limit is to be maintained. The TRO aimed to facilitate the passage on the road or any other road of any class of traffic (including pedestrians).	Traffic regulation order was advertised and sealed (8 February 2018) following Local member and HATOC Chair approval. No objections received.

Meg Booth
Chief Officer for Highways, Infrastructure Development and Waste

Electoral Divisions: Bideford East and Northam

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Local Government Act 1972: List of Background Papers

Contact for enquiries: Neil Oxton

Room No: Lucombe House, County Hall, Exeter

Tel No: 0345 155 1004

Background Paper	Date	File Ref.
None		

no160418torh
sc/hq/action under delegated powers
1 160418